

**BOROUGH OF FRANKLIN PARK
BOROUGH COUNCIL REGULAR MEETING
WEDNESDAY, NOVEMBER 14, 2007**

The regular meeting of the Borough Council of the Borough of Franklin Park was held on Wednesday, November 14, 2007 at 8:00 p.m. at the Municipal Building, 2344 West Ingomar Road, Pittsburgh, Pennsylvania 15237.

President Martha Creese called the meeting to order.

Pledge of Allegiance

Cathy Krummert called the roll:

COUNCIL MEMBERS:

Laura A. Coombs.....present
Martha A. Creese, Presidentpresent
Richard H. Hartmanpresent
Jane A. Hopey, Second Vice President.....present
James W. Lawrence, Vice President.....present
(participated via telephone)
Ash K. Marwahpresent
Junior Councilperson Brenna Thorpepresent
Mayor G. Reynolds Clarkpresent

ENGINEER:

Bob Nedzesky, W.E.C. Engineerspresent

SOLICITOR:

Robert Max Junker, Law Offices of Ira Weisspresent

STAFF:

Don Dorsch, Chief of Police.....present
Cathy Krummert, Borough Secretary.....present
Ronald Merriman, Superintendent of Public Workspresent
Brienne Morris, Assistant Parks & Recreation Directorpresent
Tim Phillips, Building Inspector/Zoning Officerpresent
Ambrose Rocca, Borough Managerpresent
Bill Schweitzer, Golf Course Superintendent.....absent
Jim Watenpool, Parks & Recreation Directorpresent

PRESENTATION BY KIWANIS INTERNATIONAL – Mr. Dale Brackin, Secretary of the Kiwanis Club of Glenshaw, made a presentation regarding Kiwanis International. Kiwanis is a global organization of volunteers dedicated to changing the world one child and one community at a time. They sponsor service clubs for school-age children to perform community service. They also sponsor Action Club, Adults Living with Disabilities who also do community service. Kiwanis is currently forming a new Kiwanis Club in the northern Allegheny County area, focused in the North Allegheny School District. This club needs 25 members to be chartered by Kiwanis International. The next meeting will be held on Tuesday, November 27 at 7 p.m. in the community room of the Baierl Family YMCA for anyone interested in learning more about this club or Kiwanis in general.

APPROVAL OF THE MINUTES – Mrs. Coombs moved the minutes of the October 17, 2007 pre/post meeting, the October 17, 2007 regular meeting and the November 7, 2007 work session, be approved, seconded by Mr. Hartman and carried unanimously.

TREASURER'S REPORT - Mr. Rocca read the October Treasurer's Report. October 2007 receipts totaled \$303,991.03 and October 2007 expenditures totaled \$1,159,100.92. Year-to-date receipts totaled \$5,534,025.32 and year-to-date expenditures totaled \$5,376,747.61. Mrs. Hopey moved the Treasurer's Report be accepted as read, seconded by Mrs. Coombs and carried unanimously.

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POLICE REPORT – Mayor Clark read the Police Report and activity report for the month of October 2007. Mr. Hartman recommended the Police Report be filed with the Police Secretary.

BUILDING INSPECTION REPORT - Mr. Phillips read the Building Inspection Report for October 2007. Mr. Phillips issued 28 permits and collected \$11,670 in fees. Total value of construction was \$1,177,550.

ANNOUNCEMENT OF EXECUTIVE SESSION - Mrs. Creese announced that the Personnel Committee of Council met in executive session on Friday, November 9, 2007 to discuss employee performance and salary increases, and Council held an executive session at 7:50 p.m. this evening to discuss property acquisition.

DEATH OF BOROUGH EMPLOYEE, CHARLES QUINN – Mrs. Hopey read a letter written by Bill Schweitzer, Golf Course Superintendent/Manager, regarding the death of Charles Quinn on November 11, 2007. Mr. Schweitzer's letter recognized Mr. Quinn for his professional and dedicated efforts as an employee of the borough. Mr. Schweitzer and golf course staff attended a memorial service this evening in Mr. Quinn's honor to extend the borough's condolences.

Mrs. Creese also announced the death of Carolyn Smith's mother this week. Carolyn is an employee in the Treasurer's office.

COMMENTS FROM THE FLOOR

None

APPROVAL OF THE BILLS – Mrs. Hopey moved Council authorize the payment of the bills, which have been reviewed and approved since the last meeting, seconded by Mr. Lawrence and carried unanimously.

RESOLUTION NO. 932-2007, RECOGNIZING RONALD A. MERRIMAN FOR 40 YEARS OF SERVICE WITH THE BOROUGH – Mrs. Creese read and presented Resolution No. 932-2007 to Ronald Merriman in recognition of his 40 years of service with the borough. Mr. Merriman noted that his father had worked for the borough for 38 years. Mayor Clark noted that Ron has also been a member of the fire company for 35 years. He served as a fire company officer for all but one of those years; he served as Chief for ten years; and he has been Assistant Chief for 22 years. He has given exemplary service to both the borough and the fire company. Mrs. Hopey moved Resolution No. 932-2007 recognizing Ronald A. Merriman, for 40 years of dedicated service with the Borough of Franklin Park, seconded by Mr. Hartman and carried unanimously.

PROCLAMATION HONORING DAVID IRLBACHER, FRANKLIN ELEMENTARY SCHOOL PRINCIPAL
Mrs. Creese stated that she had the honor of presenting a proclamation to David Irlbacher, Principal of the Franklin Elementary School, during the recent Veterans Day Program at the school. She noted that Mr. Irlbacher would be retiring. The Veterans Day Program was dedicated to the two young soldiers from Franklin Park, Eric Foster and Todd Siebert, who had been killed in the line of duty in Iraq. Mrs. Coombs moved to ratify the Proclamation honoring David Irlbacher, Franklin Elementary School Principal, seconded by Mr. Hartman and carried unanimously.

BRANDTVIEW PLACE PLAN, LETTER OF CREDIT REDUCTION – Mr. Marwah moved Letter of Credit No. SCL013951 in the original amount of \$226,729.00 issued by National City Bank for the Brandtview Place Plan, be reduced by \$181,295.25 leaving a balance of \$45,433.75, in accordance with the Borough Engineer's recommendation letter dated October 31, 2007, seconded by Mrs. Coombs and carried unanimously.

SPRING RIDGE PLAN OF LOTS, FINANCIAL SECURITY AGREEMENT REDUCTION – Mr. Hartman moved The Financial Security Agreement in the amended amount of \$850,526.50 issued by Sky Bank for the Spring Ridge Plan of Lots, be reduced by \$270,419.65 leaving a balance of \$580,106.85, in accordance with the Borough Engineer's recommendation letter dated November 2, 2007, seconded by Mr. Marwah and carried unanimously.

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CAR WASH AGREEMENT – Mr. Lawrence moved Council accept the proposal from Jerry’s Car Wash, Wexford, PA, to provide basic full service car wash services for vehicles owned and maintained by the Borough at a cost of \$6.15 per vehicle for the year 2008, seconded by Mr. Hartman and carried unanimously.

AWARD 2007 SHACOG FALL COMMODITIES BIDS – Mrs. Coombs moved to award the following 2007 fall commodities bids as submitted to the SHACOG Purchasing Alliance for its bid opening on September 26, 2007:

- 21-2-20 Fertilizer..... Allegheny Lawn & Golf, 1241 Freedom Road, Cranberry Township, PA 16066
- 21-5-19 Fertilizer..... Harrells Turf Specialty, 2476 William Flynn Highway, Butler, PA 16001
- Gasoline & Diesel Fuel Glassmere Fuel Service, Inc., P.O. Box 187, Curtisville, PA 15032
- Oil, Transmission Fluid & Antifreeze..... Zappi Oil & Gas Co., Inc., 44 Bridge Street, Washington, PA 15301
- Pesticide E. H. Griffith, 2250 Palmer Street, Pittsburgh, PA 15218,

seconded by Mrs. Hopey and carried unanimously.

PEG CHANNEL AGREEMENT WITH INNERMEDIA – Mr. Marwah moved to approve the PEG Channel Agreement with Innermedia at a cost of \$250.00 per month for a two-year term, seconded by Mrs. Hopey and carried unanimously.

INVESTMENT POLICY STATEMENT AND INVESTMENT MANAGEMENT AGREEMENT WITH SCHNEIDER DOWNS FOR BOROUGH PENSION PLANS – Mr. Hartman moved to approve the Investment Policy Statement and Investment Management Agreement with Schneider Downs Wealth Management Advisors, L.P. for the borough’s pension plans, seconded by Mrs. Coombs and carried unanimously.

ASSIGNMENT & ASSUMPTION AGREEMENT BETWEEN CARMODY’S INC. AND WANN CORPORATION – Mrs. Hopey moved to approve the Assignment and Assumption Agreement by and between Carmody’s Inc. and Wann Corporation, seconded by Mr. Lawrence and carried unanimously.

JENKINSON DRIVE/ANTRIM COURT STORM SEWER PROJECT – Mr. Lawrence moved to authorize the Secretary to advertise for bids for the Jenkinson Drive/Antrim Court Storm Sewer Project and approve the easements and right-of-way agreements, seconded by Mrs. Coombs and carried unanimously.

MERIT AND SALARY STUDY ADJUSTMENTS EFFECTIVE OCTOBER 1, 2007 – Mr. Lawrence moved to award the merit and salary study adjustments effective October 1, 2007 as follows:

<u>NAME/POSITION</u>	<u>ANNUAL SALARY OR HOURLY RATE AS OF OCTOBER 1, 2007</u>
Don Dorsch, Police Chief.....	\$80,931/yr
Cathy Krummert, Borough Secretary.....	\$44,784/yr
Janine Kulbacki, Building and Zoning Secretary.....	\$30,926/yr
Mary Jo LeDonne, Earned Income Tax Clerk.....	\$11.20/hr
Kris Losco, Accounts Receivable/Media Coordinator.....	\$15.93/hr

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<u>NAME/POSITION</u>	<u>ANNUAL SALARY OR HOURLY RATE AS OF OCTOBER 1, 2007</u>
Ron Merriman, Public Works Superintendent and Fire Marshall.....	\$70,262/yr
Brianne Morris, Assistant Parks & Recreation Director	\$31,800/yr
Tim Phillips, Building and Zoning Officer	\$55,650/yr
Ambrose Rocca, Borough Manager	\$90,160/yr
Donna Roche, Earned Income Tax Collector	\$45,260/yr
Diane Rose, Police Secretary	\$30,525/yr
Bill Schweitzer, Golf Course Superintendent	\$58,693/yr
Carolyn Smith, Financial Clerk, Treasurer's Office.....	\$12.00/hr
Patty Smith, Receptionist.....	\$24,796/yr
Karen Sproul & Carolyn Strunk, Co-Treasurers	\$23.48/hr
Jim Watenpool, Parks & Recreation Director	\$50,570/yr

seconded by Mr. Marwah and carried unanimously.

RESIGNATION OF JIM LAWRENCE, COUNCILMAN IN WARD 3 - Mr. Lawrence read a statement reviewing the time he served on Council, and the accomplishments of council over the last two years. Mr. Lawrence then announced that he would be stepping down from council due his job duties. He thanked Council, Mayor, staff and residents for their support. Mr. Hartman moved to accept the resignation of Jim Lawrence, with regret, seconded by Mrs. Coombs and carried unanimously. The borough will advertise for this vacancy and will then interview and appoint a candidate to fill the vacancy in December.

INTRODUCE ORDINANCE NO. 559-2007, THE 2008 TAX ORDINANCE – Mr. Junker introduced Ordinance No. 559-2007 levying and assessing taxes for general and specific purposes for the year 2008. This ordinance will be properly advertised for enactment at the December 19, 2007 regular meeting.

SOLICITOR – Mr. Junker congratulated Ron Merriman. He extended thanks to Jim Lawrence and noted that it has been an honor to serve with him.

COMMENTS BY COUNCIL, MAYOR AND STAFF – Members of Council, Mayor Clark and staff offered their condolences to the families of Charles Quinn and Carolyn Smith. They thanked Jim Lawrence for his service on Council and wished him good luck. They congratulated Ron Merriman on 40 years of service and thanked him for his leadership and guidance.

MOTION TO ADJOURN – Mrs. Coombs moved to adjourn the meeting, seconded by Mr. Hartman and carried unanimously. The meeting adjourned at 8:43 p.m.

Respectfully submitted,

Cathy L. Krummert
Borough Secretary