

**BOROUGH OF FRANKLIN PARK  
BOROUGH COUNCIL REORGANIZATION MEETING MINUTES  
MONDAY, JANUARY 3, 2022**

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The Reorganization Meeting of the Borough Council of the Borough of Franklin Park was held on Monday, January 3, 2022 at 7:00 p.m. at the Municipal Building, 2344 West Ingomar Road, Pittsburgh, Pennsylvania 15237. The meeting was also held virtually via Zoom remote audio and video conferencing due to the COVID-19 pandemic.

The meeting was called to order by Mayor Dennis O'Keefe.

Pledge of Allegiance

Cathy Krummert, Borough Secretary called the roll:

**COUNCIL MEMBERS:**

Jiang Li ..... present  
Brian S. Malkin ..... present  
Luke Myslinski ..... present  
Uday Palled ..... present  
John P. Parks ..... present  
Thomas C. Schwartzmier ..... present  
Junior Councilperson Jackie DiGiacomo ..... present  
Mayor Dennis E. O'Keefe ..... present

**ENGINEER:**

Kevin Brett, Lennon, Smith, Souleret Engineering, Inc. .... present

**SOLICITOR:**

Robert Max Junker, Babst Calland ..... present

**STAFF:**

Zach Brower, Recreation Program Director ..... absent  
Gary Bucuren, Superintendent of Public Works ..... absent  
Cindy Crain, Finance Director/Borough Treasurer ..... present  
Rege Ebner, Borough Manager ..... present  
Wait Healy, Police Chief ..... present  
Cathy Krummert, Borough Secretary ..... present  
Tim Phillips, Building Inspector/Zoning Officer ..... absent

**OATH OF OFFICE FOR NEWLY ELECTED OFFICIALS** – Mayor O'Keefe introduced and recognized the Honorable Judge Judith Ference Olson of the Superior Court of Pennsylvania. Judge Olson thanked the Council Members and Mayor O'Keefe for their service, and she administered the Oath of Office to the following newly elected officials:

Luke Myslinski, Council Member  
Uday Palled, Council Member  
Tom Schwartzmier, Council Member  
Dennis O'Keefe, Mayor

**NOMINATIONS FOR PRESIDENT OF BOROUGH COUNCIL** - Mayor O'Keefe accepted nominations for the office of President of Borough Council.

Mr. Myslinski moved John Parks be nominated as President of Borough Council.

Mr. Myslinski moved nominations be closed, and the Secretary be directed to cast the unanimous ballot in favor of Mr. Parks, seconded by Mr. Palled. The motion carried.

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**NOMINATIONS FOR VICE PRESIDENT OF BOROUGH COUNCIL** - Mayor O'Keefe accepted nominations for the office of Vice President of Borough Council.

Mr. Malkin moved Luke Myslinski be nominated as Vice President of Borough Council.

Mr. Malkin moved nominations be closed, and the Secretary be directed to cast the unanimous ballot in favor of Mr. Myslinski, seconded by Mr. Schwartzmier. The motion carried.

**NOMINATIONS FOR SECOND VICE PRESIDENT OF BOROUGH COUNCIL** – Mayor O'Keefe accepted nominations for the office of Second Vice President of Borough Council.

Mr. Parks moved Tom Schwartzmier be nominated as Second Vice President of Borough Council.

Mr. Myslinski moved nominations be closed, and the Secretary be directed to cast the unanimous ballot in favor of Mr. Schwartzmier, seconded by Mr. Palled. The motion carried.

Mayor O'Keefe turned the meeting over to Council President John Parks.

**COMMENTS FROM THE FLOOR** - None

**AUTHORIZE PROPER OFFICERS TO SIGN CHECKS** – Mr. Myslinski moved the President of Council be authorized to sign checks, and in his absence the Vice President of Council or Second Vice President of Council be authorized to sign checks, seconded by Mr. Malkin and carried.

**DESIGNATE OFFICIAL DEPOSITORIES** – Mr. Malkin moved the official depositories for the Borough funds for the year 2022 be: Charles Schwab Institutional, First National Bank, Pennsylvania Local Government Investment Trust, Pennsylvania Treasurer's INVEST Program, and West View Savings Bank seconded by Mr. Myslinski and carried.

**RETAIN ROBERT MAX JUNKER AND THE FIRM OF BABST, CALLAND, CLEMENTS & ZOMNIR, P.C. AS SOLICITOR FOR 2022** – Mr. Palled moved Council retain Robert Max Junker and the firm of Babst, Calland, Clements & Zomnir, P.C. as Borough Solicitor for the year 2022 at a retainer of \$6,000 per year, which shall remain in effect until superseded by future Borough Council action, seconded by Mr. Malkin and carried.

**APPOINT LENNON, SMITH, SOULERET ENGINEERING, INC. AS BOROUGH ENGINEER FOR 2022**  
Dr. Li moved Lennon, Smith, Souleret Engineering, Inc. be appointed Borough Engineer for the year 2022 at a retainer of \$3,600 per year, which shall remain in effect until superseded by future Borough Council action, seconded by Mr. Myslinski and carried.

**APPOINT CIVIL & ENVIRONMENTAL CONSULTANTS, INC. AS STORMWATER ENGINEER FOR 2022** – Mr. Schwartzmier moved Civil & Environmental Consultants, Inc. be appointed Stormwater Engineer for the year 2022, which shall remain in effect until superseded by future Borough Council action, seconded by Dr. Li and carried.

**RATIFY EXPENDITURE POLICY** – Mr. Myslinski moved to ratify Resolution No. 987-2010, adopted September 15, 2010, setting forth a municipal expenditure policy to safeguard borough resources and prevent unauthorized expenditure of borough funds, and to authorize the administrative staff to distribute the policy to borough boards/commissions, seconded by Mr. Schwartzmier and carried.

**RESOLUTION NO. 1285-2022 RECOGNIZING THE FRANKLIN PARK VOLUNTEER FIRE COMPANY NO. 1 FOR 2022** – Mr. Junker summarized Resolution No. 1285-2022. Mr. Schwartzmier moved Resolution No. 1285-2022 recognizing the Franklin Park Volunteer Fire Company No. 1 as the fire company for the Borough of Franklin Park for the year 2022, be adopted, seconded by Dr. Li and carried.

**RESOLUTION NO. 1286-2022 APPOINTING FIRE POLICE OFFICERS FOR 2022** – Mr. Junker summarized Resolution No. 1286-2022. Dr. Li moved Resolution No. 1286-2022 appointing Fire Police Officers for the year 2022, be adopted, seconded by Mr. Malkin and carried.

**DESIGNATING OFFICIAL NEWSPAPER** – Mr. Schwartzmier moved the Pittsburgh Post-Gazette be designated as the official newspaper of the Borough, seconded by Mr. Myslinski and carried.

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**REAPPOINT EDWARD J. AMBRASS TO THE BUILDING BOARD OF APPEALS** – Mr. Myslinski moved Edward J. Ambrass be reappointed to the Building Board of Appeals for a five-year term, which term will expire December 31, 2026, seconded by Mr. Schwartzmier and carried.

**REAPPOINT MATTHEW D. RAK TO THE CIVIL SERVICE COMMISSION** – Mr. Schwartzmier moved Matthew D. Rak be reappointed to the Civil Service Commission for a six-year term, which term will expire December 31, 2027, seconded by Dr. Li and carried.

**REAPPOINT PAUL J. MINOR TO THE ENVIRONMENTAL ADVISORY COUNCIL** – Mr. Palled moved Paul J. Minor be reappointed to the Environmental Advisory Council for a three-year term, which term will expire December 31, 2024, seconded by Dr. Li and carried.

**REAPPOINT B. DENISE ROSE TO THE ENVIRONMENTAL ADVISORY COUNCIL** – Mr. Malkin moved B. Denise Rose be reappointed to the Environmental Advisory Council for a three-year term, which term will expire December 31, 2024, seconded by Mr. Myslinski and carried.

**REAPPOINT LETITIA SAVAGE TO THE ENVIRONMENTAL ADVISORY COUNCIL** – Mr. Myslinski moved Letitia Savage be reappointed to the Environmental Advisory Council for a three-year term, which term will expire December 31, 2024, seconded by Dr. Li and carried.

**APPOINT JAMES W. LAWRENCE TO THE HISTORICAL COMMITTEE** – Dr. Li moved James W. Lawrence be appointed to the Historical Committee for a four-year term, which term will expire December 31, 2025, seconded by Mr. Myslinski and carried.

**APPOINT CHRISTINA E. MALKIN TO THE HISTORICAL COMMITTEE** – Dr. Li moved Christina E. Malkin be appointed to the Historical Committee for a four-year term, which term will expire December 31, 2025, seconded by Mr. Myslinski. Mr. Malkin abstained from the vote and filed the required abstention form with the Borough Secretary. The motion carried.

**APPOINT GARY E. SLAGEL TO THE HISTORICAL COMMITTEE** – Mr. Schwartzmier moved Gary E. Slagel be appointed to the Historical Committee for a four-year term, which term will expire December 31, 2025, seconded by Dr. Li and carried.

**REAPPOINT LAURA A. COOMBS TO THE PLANNING COMMISSION** – Mr. Palled moved Laura A. Coombs be reappointed to the Planning Commission for a four-year term, which term will expire December 31, 2025, seconded by Mr. Myslinski and carried.

**REAPPOINT COLIN LAMPARK TO THE PLANNING COMMISSION** – Mr. Schwartzmier moved Colin Lampark be reappointed to the Planning Commission for a four-year term, which term will expire December 31, 2025, seconded by Dr. Li and carried.

**APPOINT CHRISTINA E. MALKIN TO THE PLANNING COMMISSION** – Dr. Li moved Christina E. Malkin be appointed to the Planning Commission for a four-year term, which term will expire December 31, 2025, seconded by Mr. Myslinski. Mr. Malkin abstained from the vote and filed the required abstention form with the Borough Secretary. The motion carried.

**APPOINT UDAY PALLED TO THE PLANNING COMMISSION** – Mr. Schwartzmier moved Uday Palled be appointed to the Planning Commission for a four-year term, which term will expire December 31, 2025, seconded by Dr. Li. Mr. Palled abstained from the vote and filed the required abstention form with the Borough Secretary. The motion carried.

**REAPPOINT CHAD H. PETERSON TO THE RECREATION BOARD** – Mr. Palled moved Chad H. Peterson be reappointed to the Recreation Board for a five-year term, which term will expire December 31, 2026, seconded by Mr. Myslinski and carried.

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**APPOINT RICHARD A. CHIOCCHI TO THE SCHOLARSHIP SELECTION COMMITTEE** – Mr. Myslinski moved Richard A. Chiocchi be appointed to the Scholarship Selection Committee for a five-year term, which term will expire December 31, 2026, seconded by Dr. Li and carried.

**APPOINT GARY E. SLAGEL TO THE SCHOLARSHIP SELECTION COMMITTEE** – Mr. Schwartzmier moved Gary E. Slagel be appointed to the Scholarship Selection Committee for a five-year term, which term will expire December 31, 2026, seconded by Dr. Li and carried.

**REAPPOINT RAYMOND A. OJERHOLM TO THE VACANCY BOARD** – Mr. Myslinski moved Raymond A. Ojerholm be reappointed to the Vacancy Board for a one-year term, which term will expire December 31, 2022, seconded by Mr. Schwartzmier and carried.

**REAPPOINT MICHAEL FIVES TO THE ZONING HEARING BOARD** – Mr. Malkin moved Michael Fives be reappointed to the Zoning Hearing Board for a five-year term, which term will expire December 31, 2026, seconded by Mr. Myslinski and carried.

**APPOINT DELEGATE TO THE ALLEGHENY COUNTY BOROUGHS ASSOCIATION** – Mr. Myslinski moved to appoint Brian Malkin as the Delegate to the Allegheny County Boroughs Association, seconded by Dr. Li and carried.

**APPOINT DELEGATE AND ALTERNATE TO THE NORTH HILLS COUNCIL OF GOVERNMENTS** – Mr. Palled moved to appoint Jiang Li as the Delegate and Tom Schwartzmier as the Alternate for the North Hills Council of Governments, seconded by Mr. Malkin and carried.

**APPROVE APPOINTMENT OF DEPUTY REAL ESTATE TAX COLLECTOR** – Mr. Palled moved to approve the Borough Real Estate Tax Collector Kristin Losco's appointment of Kathleen A. Moberg to the uncompensated position of Deputy Real Estate Tax Collector to collect and settle taxes during any incapacitation of the Tax Collector consistent with Section 22(b) of the Local Tax Collection Law, seconded by Mr. Myslinski. Mr. Schwartzmier asked for clarification regarding the motion, and Mr. Junker explained that there was a relatively new change to the Tax Collection Law that required the appointment of a Deputy in the case of incapacitation. Previously, a Deputy could be appointed, but it was not mandatory. The motion carried.

**COMMENTS FROM THE FLOOR** - None

**MOTION TO ADJOURN** – Mr. Myslinski moved to adjourn the meeting, seconded by Mr. Malkin and carried. The meeting adjourned at 7:27 p.m.

Respectfully submitted,



Cathy L. Krummert  
Borough Secretary

Audience Present: 23 (17 in person/6 virtual)