

BOROUGH OF FRANKLIN PARK
Technology Advisory Committee

Minutes

February 9, 2021
7:00 PM via Zoom

Roll Call

Craig Dean
Nate Dufresne
Matt Garland
Annie Graziani
Cathy Poole
Rege Ebner

Selection of Chair and Vice Chair

Matt Garland elected by unanimous vote as Chair of the Committee
Cathy Poole elected by unanimous vote as Vice Chair of the Committee

Old Business

- Notes from January 19 meeting approved

New Business

Rege Ebner introduced the following items that have been discussed by Council and recommended for review by the TAC

- Cell phone reception alternatives (ie. boosters, 5G, cell towers, etc.)
- Emergency operations radio communications (Police, Fire, EMS, Public Works, etc.)
- Website design, functionality and public participation/usage, and coordination with Police, Fire, EMS
- Social Media usage and coordination with Police, Fire, EMS
- Drones – opportunities and problems
- PA Act 106 of 2020 regarding personal delivery devices
- Educational/Government Cable Channel through North Allegheny School District
- Coordination with Town of McCandless Technology Advisory Committee
- Supplement staff research on integrated Borough software

The group discussed each item and agreed to group them and assigned leads as noted below.

Major

Cell Coverage – Matt Garland

- Reis Run Corridor and Clover Hill Golf Course
- Verizon approached the Borough last year and wanted to put a tower on the golf course. Residents in the area were not in favor. Council denied the request.
- TAC to explore other opportunities.
- Invite Verizon to the next TAC meeting to discuss proposal
- Include McCandless TAC at the next meeting with Verizon.

Civic Engagement – High Priority

Borough Website – Cathy Poole

- Introduced new website with notification capabilities (CivicPlus)
- Need more information on website components and capabilities.
- Schedule meeting with Andy Nock

Social Media – Annie Graziani

- Explore options for broader social media presence
- Social media should be informative for borough residents
- Start with publishing calendar
- Need more information on social media capabilities of CivicPlus software
- Schedule meeting with Andy Nock

Coordination with McCandless TAC – Nate Dufresne

- Cable Channel
- Cell Tower

Regulatory – Low Priority

Radio Communication

- Allegheny County is addressing emergency communication. This should be resolved through that process.

Drones

- Not a priority at this time. Will address if issues arise

PA Act 106 Person Delivery Devices

- Not a priority at this time. Will address if issues arise

Administrative – Medium Priority

Borough Software Research – Craig Dean

- The borough is currently purchasing new software and considering transition to cloud infrastructure
- Need to determine when the last cybersecurity assessment was completed.
- Andy Nock is the IT Lead for the borough. Craig will schedule meeting with Andy and John Park to gather information on multiple items.

Other Business

The TAC is requesting a collaboration space to share documents. Andy Nock to provide.

Budget – There is no budget for the TAC. If items are needed, Rege Ebner will make the request from Council.

Good and Welfare - No further comments

Meeting adjourned at 8:20 pm.

Respectfully submitted

Cathy A Poole
TAC Vice Chairperson