

**BOROUGH OF FRANKLIN PARK
BOROUGH COUNCIL SPECIAL MEETING MINUTES
WEDNESDAY, APRIL 29, 2020**

A special meeting of the Borough Council of the Borough of Franklin Park was held on Wednesday, April 29, 2020 at 7:00 p.m. at the Municipal Building, 2344 West Ingomar Road, Pittsburgh, Pennsylvania 15237.

Council President Jim Hogg called the meeting to order.

Pledge of Allegiance

Cathy Krummert called the roll:

COUNCIL MEMBERS:

James W. Hogg.....present
Jiang Liparticipated via telephone
Brian S. Malkinparticipated via telephone
John P. Parks.....present
Thomas C. Schwartzmier.....present
Susan Strizparticipated via telephone
Junior Councilperson Nathan Gierczynskiabsent/excused
Mayor Dennis E. O'Keefepresent

ENGINEER:

Michael Malak, Senate Engineering Companyabsent/excused

SOLICITOR:

Robert Max Junker, Babst Callandparticipated via telephone

STAFF:

Zach Brower, Recreation Program Directorabsent/excused
Gary Bucuren, Superintendent of Public Works.....absent/excused
Rege Ebner, Borough Managerpresent
Walt Healy, Police Chief.....present
Cathy Krummert, Borough Secretarypresent
Tim Phillips, Building Inspector/Zoning Officer.....absent/excused
Bill Schweitzer, Manager of Golf Course & Parks Facilities.....absent/excused

Due to the COVID-19 pandemic and practicing social distancing, some Council members participated in the meeting via telephone conference call. Mr. Hogg noted that staff members were excused from the meeting this evening. Mr. Junker also participated via telephone.

AGENDA REVIEW – There were no questions or comments regarding the agenda items.

APPROVAL OF THE MINUTES – Dr. Li moved the minutes of the March 18, 2020 pre/post meeting and the March 18, 2020 regular meeting, be approved, seconded by Mr. Parks and carried.

TREASURER'S FINANCIAL REPORT - Mr. Ebner summarized the March Treasurer's Financial Report. Revenues through March 31st were approximately \$1,609,000.00. The revenues were approximately \$180,000.00 higher than this time last year, representing 17.01% of budget. In addition, EIT revenue is up about 15% from last year, although we do not expect that to continue. Expenditures through March 31st were approximately \$1,744,000.00. The expenditures were approximately \$90,000.00 higher than this time last year, representing 17.5% of budget. In May, Mr. Ebner will be prepared to talk about where we will see revenue shortfalls because of the COVID-19 pandemic and how we will address the shortfalls with expenditures. Dr. Li moved the March Treasurer's Financial Report be accepted as read, seconded by Mr. Parks and carried.

POLICE REPORT – Mayor O'Keefe read the Police Report and activity report for the month of March 2020. Mr. Schwartzmier recommended the Police Report be filed with the Police Secretary.

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FIRE COMPANY REPORT - Mr. Parks read the Fire Company Report for March 2020.

BUILDING INSPECTION REPORT - Mr. Ebner summarized the Building Inspection Report for March 2020. Mr. Phillips issued 10 permits and collected \$1,348.00 in fees. Total value of construction was \$215,932.00.

EXECUTIVE SESSION ANNOUNCEMENT - None

COMMENTS FROM THE FLOOR – The Borough followed Governor Wolf’s orders in response to the COVID-19 pandemic and discouraged in-person attendance at this meeting. Residents and taxpayers of the Borough were able to submit written comments to publiccomments@franklinparkborough.us regarding current matters of concern or agenda items which were before Council this evening. Written comments were accepted until 12:00 noon eastern time on Wednesday, April 29, 2020. No comments were received.

OLD BUSINESS

None

NEW BUSINESS

APPROVAL OF THE BILLS – Dr. Li moved Council authorize the payment of the bills, which have been reviewed and approved since the last meeting, seconded by Mr. Parks and carried.

JUSTIN & TANA MITCHELL, 1522A KING JOHN DRIVE, CONDITIONAL USE FOR HOME OCCUPATION - Mr. Parks moved to continue the commencement of the public hearing for CU-20-02-02 for Home Occupation submitted by Justin & Tana Mitchell to have a commissary for their coffee trailer mobile café business at the residential property located at 1522A King John Drive, Pittsburgh, PA 15237, in the R-2 zoning district, seconded by Mr. Malkin and carried.

CERVONE SUBDIVISION - DENY ACCEPTANCE OF PUBLIC IMPROVEMENTS, DENY BOND RELEASE AND ENTER INTO SECOND ADDENDUM TO DEVELOPMENT AGREEMENT - Mr. Parks moved to accept the Borough Engineer’s letter dated April 6, 2020, and to deny the request made by Franklin Fields 2, LP for the borough to accept the dedicated public improvements and to release the bond for the Cervone Subdivision, and to authorize entering into a Second Addendum to Development Agreement with Franklin Fields 2, LP, seconded by Mr. Malkin and carried.

ESTATES AT FRANKLIN FIELDS PHASE I, SECOND ADDENDUM TO DEVELOPMENT AGREEMENT - Mr. Parks moved the Borough enter into a Second Addendum to Development Agreement with Franklin Fields 2, LP, for the Estates at Franklin Fields Phase I, located off Rochester Road and Stevensan Drive, seconded by Mr. Malkin and carried.

PROMOTION OF JAMES HUFF TO ASSISTANT TO MANAGER OF GOLF COURSE AND PARK FACILITIES - Mr. Parks moved to ratify the promotion of James D. Huff, Jr. to the position of Assistant to the Manager of Golf Course and Park Facilities, at a rate of \$65,000.00 per year, effective March 23, 2020, seconded by Mr. Malkin and carried.

RATIFY PURCHASE OF JACK HAMMER ATTACHMENT FOR CATERPILLAR BACKHOE - Mr. Malkin moved to ratify the purchase of one (1) new Jack Hammer Attachment for the Caterpillar Backhoe for the Public Works Department from Cleveland Brothers Equipment Co., Inc., of Cranberry Township, PA, under State Contract No. 4400019950 (under Parent Contract No. 4400019935), at a cost of \$10,765.00, seconded by Ms. Striz and carried.

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AWARD SHACOG SPRING COMMODITIES BIDS - Mr. Malkin moved the following 2020 spring commodities bids be awarded as submitted to the SHACOG Purchasing Alliance for its bid opening on March 20, 2020:

Bituminous Surfacing Materials.....Lindy Paving, Inc., New Galilee, PA 16141
Liquid Asphalt.....Russell Standard Corporation, Valencia, PA 16059
Sign-Posts.....Vulcan Signs, Foley, AL 36536
Plastic Pipe.....Stephenson Equipment, Inc., Prospect, PA 16052
Precast Concrete Inlets.....Wine Concrete Products, Inc., Sewickley, PA 15143
Road Aggregates.....Lindy Paving, Inc., New Galilee, PA 16141

seconded by Mr. Parks and carried.

RESOLUTION NO. 1221-2020, DCNR GRANT APPLICATION FOR ACORN PARK REHABILITATION AND UPGRADE PROJECT – Mr. Junker summarized Resolution No. 1221-2020 authorizing the submission of a DCNR Grant Application for the Acorn Park Rehabilitation and Upgrade Project as more thoroughly described in the email dated April 28, 2020 from the Borough Manager. Ms. Striz moved to adopt Resolution No. 1221-2020 for the submission of a DCNR Grant Application for the Acorn Park Rehabilitation and Upgrade Project, seconded by Mr. Schwartzmier and carried.

RESOLUTION NO. 1222-2020, DCNR GRANT APPLICATION FOR MEL LUBERT NATURE PRESERVE DEVELOPMENT PROJECT – Mr. Junker summarized Resolution No. 1222-2020 authorizing the submission of a DCNR Grant Application for the Mel Lubert Nature Preserve Development Project as more thoroughly described in the email dated April 28, 2020 from the Borough Manager. Ms. Striz moved to adopt Resolution No. 1222-2020 for the submission of a DCNR Grant Application for the Mel Lubert Nature Preserve Development Project, seconded by Mr. Schwartzmier and carried.

ACCEPT PROPOSAL FOR THE CLEANING, RESEEDING AND REPAIRING OF THE SPILLWAY FOR THE DETENTION POND ON WHITE OAK COURT - Ms. Striz moved to accept the proposal from DemEx, LLC of Butler, PA for the cleaning, reseeding and repairing of the spillway for the detention pond on White Oak Court, at a cost of \$6,700.00, seconded by Mr. Schwartzmier and carried.

NORTHLAND LIBRARY SECOND QUARTER PAYMENT - Mr. Schwartzmier moved the Treasurer be authorized to prepare a check in the amount of \$91,958.50 payable to Northland Library for the 2nd quarter payment of 2020, seconded by Dr. Li and carried.

CONTINUE THE MARCH 18, 2020 DECLARATION OF A LOCAL DISASTER EMERGENCY - Mr. Schwartzmier moved to continue the March 18, 2020 declaration of a local disaster emergency in accordance with Section 7501 of the Emergency Management Services Code and to promptly publicize the written proclamation documenting this order, seconded by Dr. Li and carried.

MAYOR O'KEEFE – Mayor O'Keefe announced that the Pennsylvania State Mayors' Association has initiated an event entitled "Bells Across Pennsylvania Day". This statewide event will take place on Sunday, May 3, 2020 and it has a threefold purpose. (1) To recognize and honor first responders, healthcare workers and employees of grocery stores, pharmacies and other life sustaining businesses; (2) To show solidarity with elected officials and residents of municipalities across the Commonwealth of Pennsylvania; and (3) To demonstrate a collective resolve that Pennsylvanians will prevail over COVID-19. Mayors are being encouraged to hold whatever events "sheltering in place" will allow, such as encouraging residents to do something special for someone in their neighborhood who is a "hometown hero", for example, a telephone call, a note of support, delivery of baked goods and so forth. Then at 7:00 p.m. on Sunday, May 3rd all Pennsylvanians and houses of worship will be encouraged to ring bells for three minutes – one minute for each of the three purposes previously mentioned. The Mayor will sign a Proclamation this evening proclaiming Franklin Park's participation in "Bells Across Pennsylvania Day" on May 3, 2020. In addition, the Mayor is preparing a News Release to be posted on the Borough website and the Recreation Facebook page.

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MOTION TO ADJOURN – Mr. Schwartzmier moved to adjourn the meeting, seconded by Ms. Striz and carried. The meeting adjourned at 7:17 p.m.

Respectfully submitted,



Cathy L. Krummert
Borough Secretary

Audience Present - 0