

# BOROUGH OF FRANKLIN PARK

2344 WEST INGOMAR ROAD, PITTSBURGH, PA 15237-1619  
PHONE (412) 364-4115 FAX (412) 366-4406

## REQUIRED RESIDENTIAL INSPECTIONS

\_\_\_\_\_ **FOOTER INSPECTION** – Footer inspection made after caissons have been drilled or trenches cut and/or forms erected and required reinforcing steel in place, **AND PRIOR TO PERMIT HOLDER SCHEDULING CONCRETE FOR THE SITE.**

\_\_\_\_\_ **FOUNDATION REINFORCEMENT INSPECTION** prior to concrete being poured for concrete and ICF walls or grouting of block foundation walls.

\_\_\_\_\_ **FOUNDATION INSPECTION** made after foundation is completed, block has been grouted, french drain installed, damp proofing applied and before any brick is laid.

\_\_\_\_\_ **PLUMBING INSPECTIONS** - which shall be performed by the Allegheny County Department of Health Plumbing Inspector as required.

\_\_\_\_\_ **ELECTRICAL INSPECTION** – which shall be performed by the Borough’s Inspection Agency. \_\_\_\_\_ Service Connection \_\_\_\_\_ Rough wire \_\_\_\_\_ Final Electrical

\_\_\_\_\_ **STRUCTURAL FRAMING, MECHANICAL AND ROUGH INSPECTION** – when all structural framing is completed and prior to insulation and covering of walls, and the electrical system and plumbing have been inspected as specified above.

\_\_\_\_\_ **DRYWALL** – after installation of all drywall, but before taping and sealing of fasteners.

\_\_\_\_\_ **MASONRY** – while masonry is in process of being installed.

\_\_\_\_\_ **ROCK SUMPS AND RAIN LEADERS** to their point of termination.

\_\_\_\_\_ **FINAL INSPECTION** – made after building is completed, final electrical and plumbing inspection verified, and structure is made ready for occupancy.

\_\_\_\_\_ **ADDITIONAL REQUIRED INSPECTION** - \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

24 HOUR NOTICE IS REQUIRED PRIOR TO SCHEDULING OF AN INSPECTION

### **!!! INSPECTION SCHEDULING INSTRUCTION ON REVERSE SIDE !!!**

**CERTIFICATE OF OCCUPANCY** – It shall be the applicant’s responsibility to secure **Certificate of Occupancy**. **Certificate of Occupancy cannot be issued until Final Inspection and approval are given.** Failure to obtain Certificate of Occupancy will result in fine and penalties as prescribed by Borough Ordinance. **“Request for Certificate of Occupancy”** must be in **writing** and must state the expected move in date and the names of the new owners or occupants. **Written** request for Certificate of Occupancy must be received at least five (5) days before Certificate of Occupancy is issued.

## **INSPECTION SCHEDULING INSTRUCTIONS**

**PLUMBING INSPECTION** – Call Allegheny County Health Department: (412) 578-8043  
before 9:00 am weekdays.

**ELECTRICAL INSPECTION** – Call Fred Dzugan, Code.Sys – (412) 821-0337 Ext. 36.

**FOR ALL INSPECTIONS OTHER THAN PLUMBING AND ELECTRICAL CALL THE  
24 HOUR INSPECTION SCHEDULING LINE – (412) 364-4115 EXTENSION 314.**

**THERE WILL BE NO RETURN-CALL CONFIRMATION ON REQUESTS FOR  
INSPECTIONS.**

**WHEN CALLING THE INSPECTION LINE, PREPARE TO PROVIDE THE  
FOLLOWING INFORMATION:**

1. NAME.
2. PHONE NUMBER WHERE YOU CAN BE REACHED DURING THE DAY  
INCLUDING THE AREA CODE.
3. TYPE OF INSPECTION.
4. DAY OF WEEK INSPECTION REQUIRED.

Monday - Tuesday - Wednesday - Thursday - Friday

**\*APPROXIMATE TIME ON FOOTER INSPECTIONS ONLY**

**ONLY FOOTER INSPECTIONS SHALL BE GIVEN A SPECIFIC APPOINTMENT  
TIME. ALL OTHER INSPECTIONS MAY BE REQUESTED WITH A MORNING (AM)  
OR AFTERNOON (PM) DESIGNATION.**

5. LOT NUMBER, PLAN & STREET ADDRESS.
6. PERMIT #.

**\*\*\*\*24 HOUR NOTICE REQUIRED ON ALL INSPECTIONS\*\*\*\***

**Note: Independent third party inspectors must register with Franklin Park Borough  
before UCC inspections can be accepted by the borough. All permit and inspection  
reports and documents must be submitted by the inspector along with any required  
fees prior to UCC inspection acceptance.**