

# RECREATION REGISTRATION FORM

Complete this form and send with the appropriate payment to Franklin Park Borough,  
 2344 West Ingomar Road, Pittsburgh, PA 15237 or **REGISTER ONLINE** at [www.franklinparkborough.us](http://www.franklinparkborough.us)  
 Please make checks payable to FRANKLIN PARK BOROUGH

Family's Last Name \_\_\_\_\_ Address \_\_\_\_\_  
 Home Phone \_\_\_\_\_ Mobile Phone \_\_\_\_\_  
 E-mail Address: \_\_\_\_\_

Participant First Name	Program/Session	Shirt Size <small>Youth or Adult S,M,L,XL</small>	Gender	D.O.B	Right or Left Handed	Program Fee
			Male/Female		Right / Left	
			Male/Female		Right / Left	
			Male/Female		Right / Left	
			Male/Female		Right / Left	
			Male/Female		Right / Left	
			Male/Female		Right / Left	
			Male/Female		Right / Left	

Emergency Contact Name \_\_\_\_\_ Phone Number \_\_\_\_\_

If the participant has any medical concerns that the instructor should know, please list them :

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**LIABILITY WAIVER - Please read and sign below**

In consideration of my or my child's participation in all of the Franklin Park Borough Recreational Program activities in which I or my child participate(s), I, intending to be legally bound, do hereby, for myself, my heirs, executors and administrators, waive and release, acquit and forever discharge the Borough of Franklin Park, or the Borough of Franklin Park's Recreation and Parks Department, or any of their officers, agents, volunteers working under the direction of the Borough, firms and corporations, whether herein named or referred to or not, from any and all future rights, claims, causes of action, civil claims, demands, costs, attorney fees, loss of service, expenses, compensation, third party actions, suits at law or equity, including suits for contribution and indemnity, of whatever nature, and all consequential damages on account of, or in any way associated with the abovementioned program or with arriving to and/or returning from any activity associated with the program. Photo Release: By registering for any Franklin Park Borough Program, class, or event you are agreeing to allow publication of any photos taken of you and or your child(ren) at any program, class, event, or facility of the Parks and Recreation Department.

I/we further state that I/we have carefully read the foregoing release and know the contents thereof, and I/we sign as my/our own free act. I/we acknowledge that signature by either parent or by one guardian hereby binds all parents and/or guardians of any minor participant.  
 I have read and fully understand the Liability Waiver and program policies on this form.

Signature of Participant/Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

**PROGRAM REGISTRATION INFORMATION**

**Priority Registration Policy**

Please register early. Programs are filled on a first-come, first-served basis.

**Waiting Lists**

When programs reach their maximum enrollment, interested participants are placed on a waiting list in the order registrations are received. These lists provide us with a name and phone number in case of cancellations or the addition of new classes.

**Program Cancellations or Changes**

The Borough reserves the right to cancel, postpone, or change the time, date, cost or location of programs or to make any revisions that may be necessary.

**Refunds**

Refunds will be granted according to the following guidelines:

If a minimum number of participants are not reached, the program will be cancelled and a full refund will be issued.

If a maximum number of participants are reached, the program will be closed and a full refund will be issued.

If for any unforeseen reason the Borough has to cancel a program, a full refund will be issued.

All requests for refunds must be submitted in writing to the Borough at least one week prior to the program start date. No refunds will be issued after that time.

A processing fee of \$10.00 or 25% of the program fee, whichever is less, will be deducted from the refund amount.

Please allow 2-4 weeks for refunds to be processed.

**\*All information you provide us will be entered into Rec1 Online Software. You will receive a confirmation receipt or waitlist receipt by email once we receive your registration form and full payment.**