

BOROUGH OF FRANKLIN PARK

2344 WEST INGOMAR ROAD, PITTSBURGH, PA 15237-1619
PHONE (412) 364-4115 FAX (412) 366-4406

REQUIRED RESIDENTIAL INSPECTIONS

✓ FOOTER INSPECTION – Footer inspection made after caissons have been drilled or trenches cut and/or forms erected and required reinforcing steel in place, **AND PRIOR TO PERMIT HOLDER SCHEDULING CONCRETE FOR THE SITE.**

FOUNDATION REINFORCEMENT INSPECTION prior to concrete being poured for concrete and ICF walls or grouting of block foundation walls.

✓ FOUNDATION INSPECTION made after foundation is completed, block has been grouted, french drain installed, damp proofing applied and before any brick is laid.

✓ PLUMBING INSPECTIONS - which shall be performed by the Allegheny County Department of Health Plumbing Inspector as required.

✓ ELECTRICAL INSPECTION – which shall be performed by the Borough’s Inspection Agency. _____ Service Connection _____ Rough wire _____ Final Electrical

✓ STRUCTURAL FRAMING, MECHANICAL AND ROUGH INSPECTION – when all structural framing is completed and prior to insulation and covering of walls, _____ the electrical system and plumbing _____ been inspected as specified above.

DRYWALL – after installation of all drywall, but before taping and sealing of fasteners.

MASONRY while masonry is in process of being installed.

✓ ROCK SUMPS AND RAIN LEADERS to their point of termination.

✓ FINAL INSPECTION – made after building is completed, final electrical and plumbing inspection verified, and structure is made ready for occupancy.

ADDITIONAL REQUIRED INSPECTION - _____

24 HOUR NOTICE IS REQUIRED PRIOR TO SCHEDULING OF AN INSPECTION

!!! INSPECTION SCHEDULING INSTRUCTION ON REVERSE SIDE !!!

CERTIFICATE OF OCCUPANCY – It shall be the applicant’s responsibility to secure Certificate of Occupancy. Certificate of Occupancy cannot be issued until Final Inspection and approval are given. Failure to obtain Certificate of Occupancy will result in fine and penalties as prescribed by Borough Ordinance. “Request for Certificate of Occupancy” must be in writing and must state the expected move in date and the names of the new owners or occupants. Written request for Certificate of Occupancy must be received at least five (5) days before Certificate of Occupancy is issued.

INSPECTION SCHEDULING INSTRUCTIONS

PLUMBING INSPECTION – Call Allegheny County Health Department: (412) 578-8043
before 9:00 am weekdays.

ELECTRICAL INSPECTION – Call Fred Dzugan, Code.Sys – (412) 821-0337 Ext. 36.

**FOR ALL INSPECTIONS OTHER THAN PLUMBING AND ELECTRICAL CALL THE
24 HOUR INSPECTION SCHEDULING LINE – (412) 364-4115 EXTENSION 314.**

**THERE WILL BE NO RETURN-CALL CONFIRMATION ON REQUESTS FOR
INSPECTIONS.**

**WHEN CALLING THE INSPECTION LINE, PREPARE TO PROVIDE THE
FOLLOWING INFORMATION.**

1. NAME.
2. PHONE NUMBER WHERE YOU CAN BE REACHED DURING THE DAY
INCLUDING THE AREA CODE.
3. TYPE OF INSPECTION.
4. DAY OF WEEK INSPECTION REQUIRED.

Monday - Tuesday - Wednesday - Thursday - Friday

***APPROXIMATE TIME ON FOOTER INSPECTIONS ONLY**

**ONLY FOOTER INSPECTIONS SHALL BE GIVEN A SPECIFIC APPOINTMENT
TIME. ALL OTHER INSPECTIONS MAY BE REQUESTED WITH A MORNING (AM)
OR AFTERNOON (PM) DESIGNATION.**

5. LOT NUMBER, PLAN & STREET ADDRESS.
6. PERMIT #.

******24 HOUR NOTICE REQUIRED ON ALL INSPECTIONS******

**Note: Independent third party inspectors must register with Franklin Park Borough
before UCC inspections can be accepted by the borough. All permit and inspection
reports and documents must be submitted by the inspector along with any required
fees prior to UCC inspection acceptance.**